

The complete human resources writing guide

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Deskripsi Lengkap: <http://lib.ui.ac.id/detail.jsp?id=20440797&lokasi=lokal>

Abstrak

The author, an HR specialist herself, has created the first and only "course" in writing tailored to the special needs of HR professionals. Section One helps the reader build a foundation of general skills. Section Two invites the reader to examine more than 100 samples of specific HR documents.