LexisNexis Academic. January 2016

Universitas Indonesia

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LexisNexis Corporate Profile. Who are we?





LexisNexis Corporate Profile. Who are we?

 Leading global provider of contentenabled workflow solutions

- Designed for professionals in law firms, corporations, government, law enforcement, tax, accounting, academic institutions and risk and compliance assessment



Overview of the Training. What we aim to achieve?





Overview of the Training. What we aim to achieve?

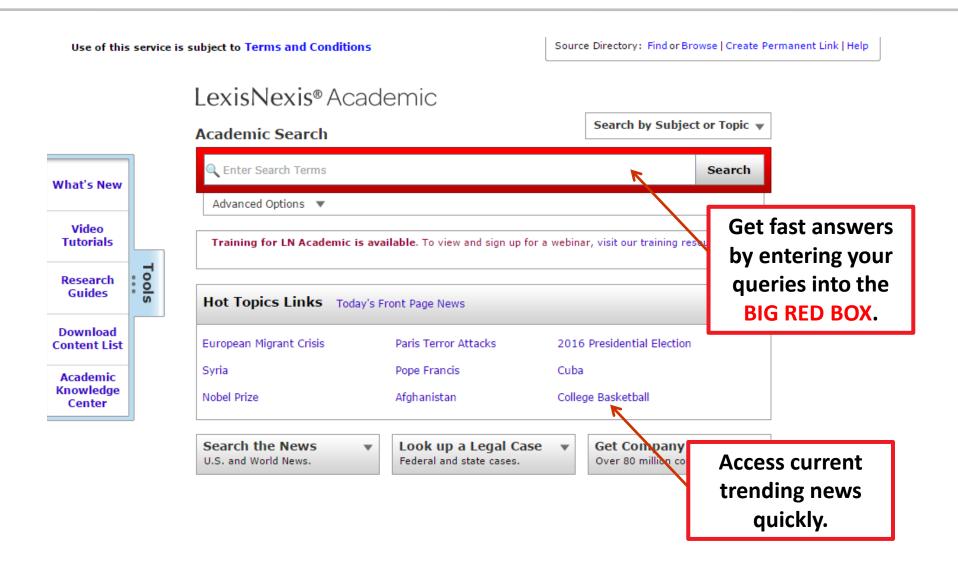
- ✓ Navigate LN Academic
- ✓ Understanding the Search Tools
- ✓ Searching by Subject or Topic
- ✓ Customer Support

LexisNexis Academic Interface. Simplicity





LexisNexis Academic. Simplicity

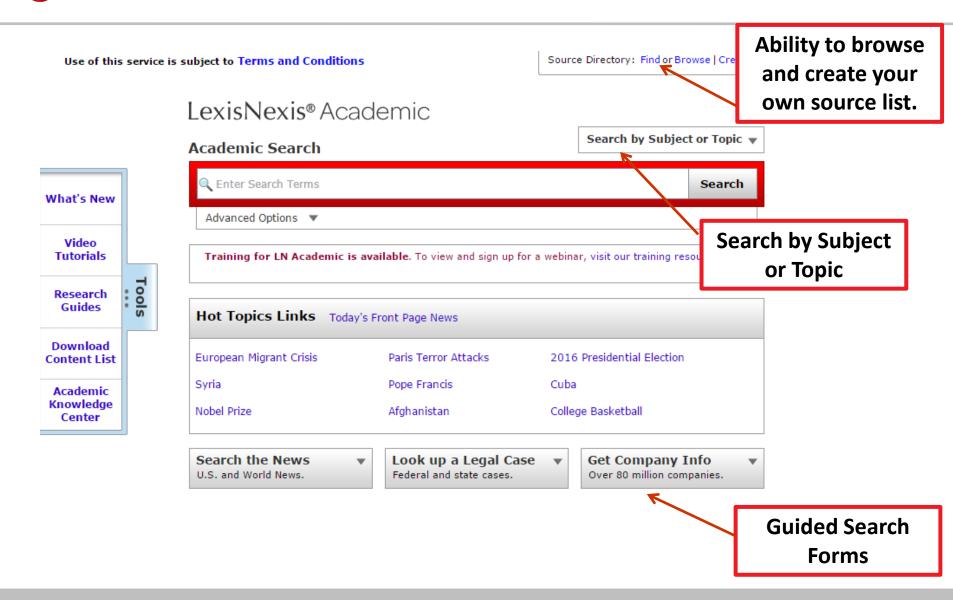




LexisNexis Academic Interface. Deep Dive Research



LexisNexis Academic. Deep Dive Research



The Search Tools. Gain Control In What You Search For





LexisNexis The Search Tools. Gain control In What You Search For

In order to gain control in what you are searching, you will need to have an understanding of the following:

- ✓ Boolean Connectors
- √ Wildcards

Understanding the Search Tools





LexisNexis The Search Tools. Gain control In What You Search For

Boolean Connectors

- Define Relationships between your search terms/words

- OR Connector
- > Use OR when at least one of the terms must appear (such as synonyms, alternate spellings, or abbreviations
- ➤ Eg statistics **OR** figure
- AND Connector
- > Use AND when all the terms must appear and maybe far apart from each other.
- ➤ Eg market share AND starbucks
- PRE/N Connector
- \triangleright Use PRE/N when the 1st word must precede the 2nd word by "N" (1 255) words
- ➤ Eg market share PRE/3 starbucks
- W/N Connector
- \triangleright Use W/N to specify the proximity "N" (1 255) between the terms
- ➤ Eg market share W/3 starbucks



LexisNexis The Search Tools. Gain control In What You Search For

Wildcards

- Symbols / time saving tools

- * (Asterisk)
- ➤ Use * to replace a character / number anywhere in a word except the 1st character (Eg wom*n will find both woman, women) (Max **7** Asterisk)
- •! (Exclamation)
- ➤ Use ! To truncate a word to find all the words made by adding letters to the end of it. (Eg employ! n will find employer, employee, employment, employability)





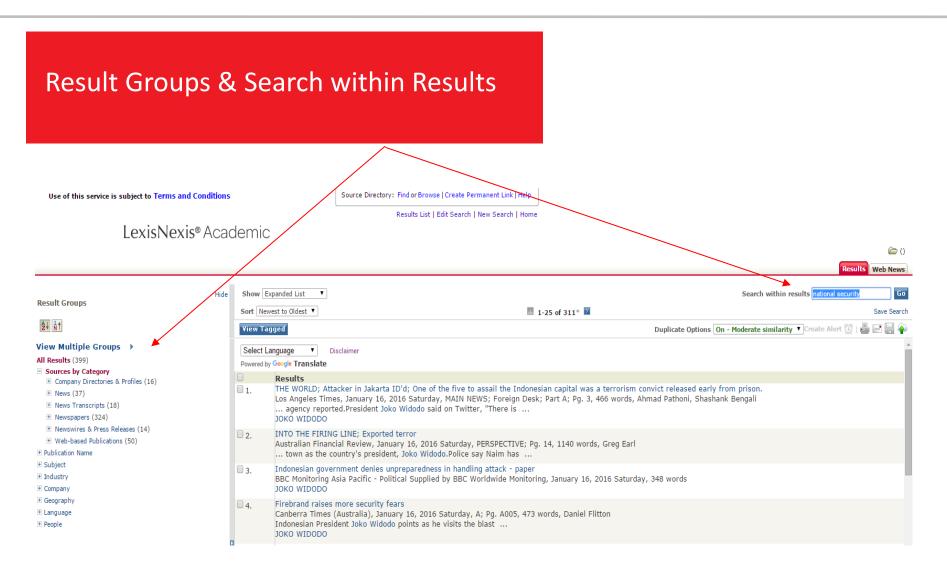
You can manage your results:

- ✓ Results Group
- ✓ Searching Within Results

Managing Your Results









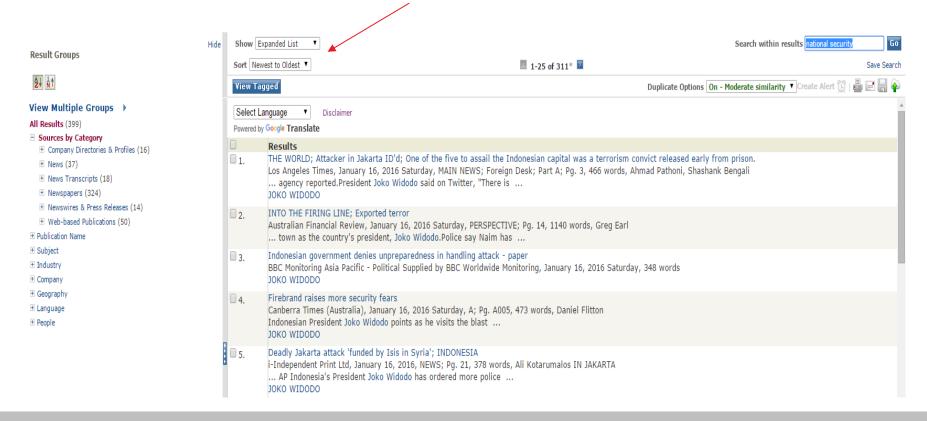
You can select the viewing presentation of your results via:

- √ Show (By List, Expanded List etc)
- ✓ Sort (Publication Date, Relevance, Chronological)

Viewing & Sorting Your Results



Viewing & Sorting Your Results



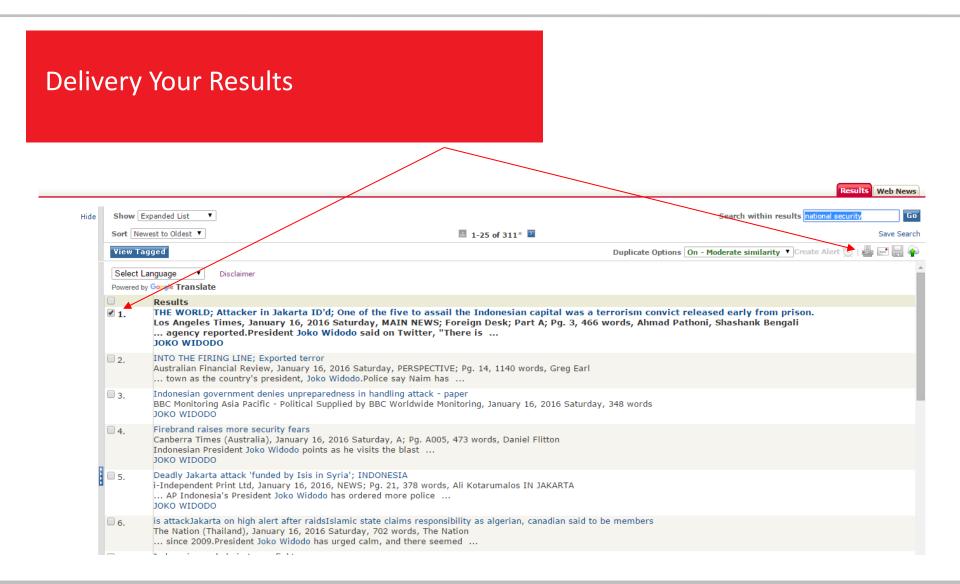


You can deliver the results via:

- ✓ Print
- ✓ Email (PDF, Word Format)
- ✓ Download (PDF, Word Format)

Delivering Your Results





Sources. What do you have?





Sources. What do you have?

To access to all your subscribed content, just click on " | Source Directory: Find or Browse | " found at the top of page...

You can either -

- ✓ Browse Sources
- ✓ Find Sources

Sources Directory

- It contains all the sources that your organization has subscribed to.

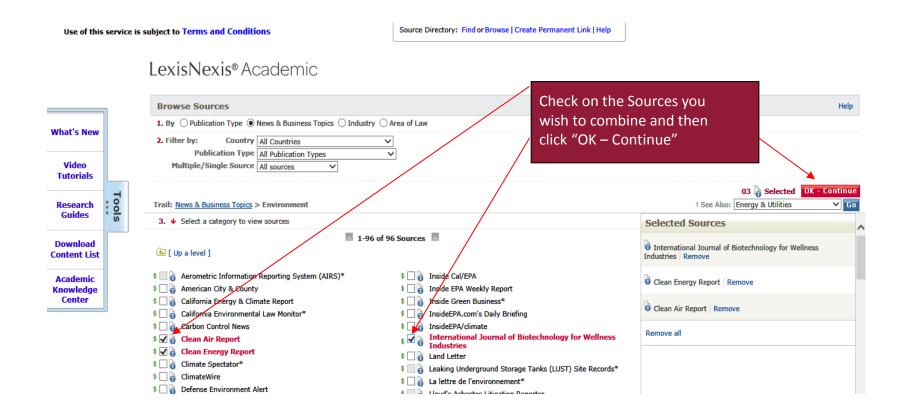




Selecting & Combining Sources. Customization

Combining Sources

- Sources can be combined so that you can search them together



Support. When you need help





Support. When you need help

Support

- Regional Contact Centre

- Post Training
- Research Assistance
- Technical Assistance
- Other Queries

Regional Contact Centre

Monday to Friday 9am to 6pm

Tel +65 63490 110 Email <u>help.sg@lexisnexis.com</u>

