

Fundamentals of technical services management

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Abstrak

In "Fundamentals of Managing Library Technical Services", seasoned expert Sheila Intner makes sense out of the chaos as she examines the roles and responsibilities of the technical services manager. The processes for acquiring, cataloging, and preserving resources have undergone dramatic changes in the last decade, and library technical services departments have had to evolve quickly in response. Often, librarians asked to take on technical services management roles find themselves both under-prepared and without guidance from their institutions. In "Fundamentals of Managing Library Technical Services", seasoned expert Sheila Intner makes sense out of the chaos as she examines the roles and responsibilities of the technical services manager. This authoritative handbook: gives new managers the tools necessary to effectively run the technical services department; provides guidance on working with and evaluating staff, vendors, and department outputs; suggests ways to boost department visibility; offers easy-to-scan tips, lists, and sidebars, including numerous "tales from the field"; and includes chapter-level bibliographies for more in-depth study. Focusing on strategies for success, the information offered here can be applied to all library types. Newly appointed technical services managers, library practitioners seeking to advance their careers, and library school students will all benefit from this practical, step-by-step approach.