

## The business meetings sourcebook: a practical guide to better meetings and shared decision making

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Deskripsi Lengkap: <https://lib.ui.ac.id/detail?id=20438251&lokasi=lokal>

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### Abstrak

This is a comprehensive and practical guide to planning, launching and steering meetings to their most productive destinations. It shows the reader how to continually improve meetings with proven strategies and immediately applicable solutions.