

## Making teams work: how to form, measure, and transition today's teams

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Deskripsi Lengkap: <https://lib.ui.ac.id/detail?id=20440491&lokasi=lokal>

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### Abstrak

Successfully achieve business objectives through the use of teams. Why work in teams? Simply put, PERFORMANCE! Teams vastly outperform the combined output of individuals in traditional work settings. But high performance teams require planning, accountability, and commitment. This book gives you the tools you need to build a case for teaming in your organization, set performance goals, and continually measure team effectiveness. You'll learn how to identify and foster the characteristics of successful teams, define responsibilities for team members, and overcome common obstacles to high performance. What's more, you will put your newfound skills to the test using real-world business case scenarios provided throughout the book. And you'll gauge the effectiveness of your own team with in-depth self-assessment exercises. The skills you will master here can be applied to any team situation—from a single work unit team to wider multi-unit teams spanning the organization. Readers will learn how to: ? Identify the best type of team for your organization ? Perform the essential ?getting off to a good start? steps ? Define key responsibilities for team members and team leader ? Set the best goals against which to measure performance ? Anticipate and address team transitions. This is an ebook version of the AMA Self-Study course.