

## Manage organizational knowledge

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### Abstrak

Every organization is in danger of losing employee knowledge. Knowledge management helps your organization obtain and transfer valuable information before it walks out the door. This Infoline presents an easy-to-follow four-step plan to capture and transfer the crucial knowledge of your employees. You will learn how to identify critical knowledge and who has it, select methods for documenting and capturing knowledge, capture skills and knowledge, and transfer the knowledge to the employees who need it.