

Implementasi EDMS terhadap Memori Organisasi: Department Research and Development PT X Lampung = Implementation EDMS of Organizational Memory: Department Research and Development PT X Lampung

Lisy Tantowi, author

Deskripsi Lengkap: <https://lib.ui.ac.id/detail?id=9999920528031&lokasi=lokal>

Abstrak

Makalah proyek akhir ini ditulis dengan tujuan untuk mengetahui implementasi Electronic Document Management System (EDMS) yang diterapkan oleh Departement Research and Development (R&D). Dokumen yang dihasilkan oleh Departemen R&D berupa dokumen hasil penelitian sebagai memori organisasi perusahaan. Proses migrasi menuju EDMS oleh Departemen R&D dilakukan sejak tahun 2021 dilatar belakangi kebutuhan perusahaan dalam pengelolaan dokumen penelitian penciptaan, penyimpanan, dan temu kembali dokumen, diharapkan dapat mengintegrasikan, mempermudah kolaborasi serta meningkatkan kinerja pegawai. Memori organisasi tercipta salah satunya melalui proses pembelajaran organisasi yang kemudain dituangkan dalam bentuk tekstual salah satunya dalam bentuk dokumen penelitian. Dalam proses pembelajaran organisasi EDMS berperan sebagai wadah dalam proses penciptaan memori organisasi, serta sebagai sistem pengelolaanya. EDMS berperan mencegah potensi kehilangan memori organisasi, dengan cara mengelola memori organisasi yang terkumpul untuk dapat disimpan dan dimanfaatkan pada masa lalu ke masa kini, dan masa kini ke masa yang akan datang.

.....The final project paper, was written to know the implementation of the Electronic Document Management System (EDMS) implemented by the Research and Development (R&D) Department. Documents produced by the R&D Department are in the form of research results as a memory of the company's organization. The migration process to EDMS by the R&D Department has been carried out, since 2021 against the backdrop of the company's need for managing research documents, creating, storing, and retrieving documents is expected to integrate and facilitate collaboration and improve employee performance. One of the ways organizational memory created is through an organizationals learning process which is then written in textual form, one of which is in the form of research documents. In the process of organizational learning, EDMS acts as a vessel in the process of creating organizationals memory, as well as a management system. EDMS plays a role in preventing potential loss of organizational memory by managing the accumulated organizational memory to be stored and utilized from the past to the present and the present to the future.